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RETAIL SUPERVISOR

Posted on December 9, 2025

Job Expires: 2026-06-17

Guru Teg Bahadur Enterprises Ltd. (Mobil Gas Station & Waypoint Convenience Store) located at 5420 – 46th Street, Rocky Mountain House, Alberta, T4T 1C6 requires Retail Supervisor with minimum high school. Eligible candidate should also have 3 months – 1 year of relevant experience or a college diploma/certificate in related field. Pay per hour will be \$ 21.50. This is permanent full-time position with 32-40 hours of week.

Job duties are some of the followings:

- Supervise and coordinate the activities of cashiers & other sales staff.
- Manage and arrange daily tasks of sales associates and cashiers, and organizing staff schedules
- Write reports on monthly sales and staff work performance and make suggestions to increase sales
- Approve product exchange and refund and assist with relevant duties when opening or closing the store.
- Ensure cleanliness of the store, display, price tags, and maintain visual standards of merchandises.
- Deal with customers' complaints and inquiries

Interested applicants email your resume gurutegbahadurenterprises0@gmail.com or drop in to 5420 – 46th Street, Rocky Mountain House, Alberta, T4T 1C6.

