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## RETAIL STORE SUPERVISOR

*Posted on September 16, 2024*

**Business Name:** Luvreen Enterprises Ltd. DBA Chevron

**Job Location:** Abbotsford

**Job Expires:** 2025-04-29

**Salary:** \$23.00

**Hours Per Week:** 40

Luvreen Enterprises Ltd. DBA Chevron located at 32961 South Fraser Way, Abbotsford BC V2S 2A6 is looking for two full-time Retail Store Supervisors to join their team as soon as possible.

Description:

Position: Retail Store Supervisor

Position Available: 2

Wage: \$23.00 per hour

Duration: 40 hours per week

Terms of Employment: Permanent, Full-time

Anticipated start date: As soon as possible

Work Location: 32961 South Fraser way, Abbotsford BC V2S 2A6

Job Duties:

Assign sales workers to duties

Authorize payments by cheque

Order merchandise

Authorize return of merchandise

Establish work schedules

Sell merchandise

Prepare reports on sales volumes, merchandising and personnel matters

Organize and maintain inventory

Resolve problems that arise, such as customer complaints and supply shortages

Supervise and co-ordinate activities of workers

Conduct performance reviews

Train and supervise staff



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**Job Requirements:**

**Education:** Completion of secondary school is required

**Experience:** At least 1-2 years retail sales experience is required.

**Language:** English (Oral and Written)

**Personal Suitability:** Effective interpersonal skills, Excellent oral communication, Organized, Team player

**Work Conditions and Physical Capabilities:** Fast-paced environment, Standing for extended periods, Attention to detail

**How to Apply:**

Contact only by sending emails at: [enterluvreen@gmail.com](mailto:enterluvreen@gmail.com). No phone calls or personal visits are allowed before the interview. Selected candidates would be contacted for an in-person interview.

