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## RETAIL STORE SUPERVISOR

*Posted on September 15, 2024*

**Business Name:** Asa Ji Enterprises Ltd. DBA Chevron

**Job Location:** New Westminster

**Job Expires:** 2025-04-15

**Salary:** 23.00

**Hours Per Week:** 40

Asa Ji Enterprises Ltd. DBA Chevron located at 428 6th Street New Westminster, BC, Canada V3L 3B2 is looking for a full-time Retail Store Supervisor to join their team as soon as possible.

Description:

Position: Retail Store Supervisor

Position Available: 1

Wage: \$23.00 per hour

Duration: 40 hours per week

Terms of Employment: Permanent, Full-time

Anticipated start date: As soon as possible

Work Location: 428 6th Street New Westminster, BC, Canada V3L 3B2

Job Duties:

Assign sales workers to duties

Authorize payments by cheque

Order merchandise

Authorize return of merchandise

Establish work schedules

Sell merchandise

Prepare reports on sales volumes, merchandising and personnel matters

Organize and maintain inventory

Resolve problems that arise, such as customer complaints and supply shortages

Supervise and co-ordinate activities of workers

Train and supervise staff

Job Requirements:



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Education: Completion of secondary school is required

Experience: At least 1-2 years retail sales experience is required.

Language: English (Oral and Written)

Personal Suitability: Effective interpersonal skills, Excellent oral communication, Organized, Team player

Work Conditions and Physical Capabilities: Fast-paced environment, Standing for extended periods, Attention to detail

How to Apply: Contact only by sending emails at: [asaenterprise1td@outlook.com](mailto:asaenterprise1td@outlook.com), No phone calls or personal visits are allowed before the interview. Selected candidates would be contacted for one to one interview.

