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## RETAIL STORE SUPERVISOR

*Posted on July 24, 2024*

**Business Name:** Asa ji Enterprises Ltd. DBA Chevron

**Job Location:** New Westminster

**Job Expires:** 2025-03-31

**Salary:** 23

**Hours Per Week:** 40

Retail Store Supervisor

Asa Ji Enterprises Ltd. DBA Chevron located at 3 E 8th Ave, New Westminister, BC, V3L 4J3 is looking for a full-time Retail Store Supervisor to join their team as soon as possible.

**Description:**

**Position:** Retail Store Supervisor

**Position Available:** 1

**Wage:** \$23.00 per hour

**Duration:** 40 hours per week

**Terms of Employment:** Permanent, Full-time

**Anticipated start date:** As soon as possible

**Work Location:** 3 E 8th Ave, New Westminister, BC, V3L 4J3

**Job Duties:**

Assign sales workers to duties

Authorize payments by cheque

Order merchandise

Authorize return of merchandise

Establish work schedules

Sell merchandise

Prepare reports on sales volumes, merchandising and personnel matters



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Organize and maintain inventory

Resolve problems that arise, such as customer complaints and supply shortages

Supervise and co-ordinate activities of workers

Train and supervise staff

Job Requirements:

Education: Completion of secondary school is required

Experience: At least 1-2 years retail sales experience is required.

Language: English (Oral and Written)

Personal Suitability: Effective interpersonal skills, Excellent oral communication, Organized, Team player

Work Conditions and Physical Capabilities: Fast-paced environment, Standing for extended periods, Attention to detail

How to Apply: Contact only by sending emails at: [asaenterpriseld@outlook.com](mailto:asaenterpriseld@outlook.com), No phone calls or personal visits are allowed before the interview. Selected candidates would be contacted for one to one interview.

