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CLEANING SUPERVISOR

Posted on February 6, 2025

Job Location: Surrey

Job Expires: 2025-08-05

Salary: \$30

Hours Per Week: 40

Seneca Building Maintenance Ltd., located at Unit 201, 8334 128 Street, Surrey BC V3W 4G2 is looking for 1 full-time Cleaning Supervisor to join their team as soon as possible.

Description:

Position: Cleaning Supervisor

Position Available: 1

Wage: \$30.00 per hour

Duration: 40 hours per week

Terms of Employment: Permanent, Full-time

Anticipated start date: As soon as possible

Work Location: Unit 201, 8334 128 Street, Surrey BC V3W 4G2

Job Duties:

- Train or arrange for training of cleaning staff
- Supervise and co-ordinate activities of workers
- Inspect sites or facilities to ensure safety and cleanliness standards
- Prepare budget and cost estimates
- Recommend or arrange for additional maintenance services
- Maintain financial records
- Receive payment for specialized cleaning jobs
- Assist cleaners in performing duties
- Co-ordinate work activities with other departments
- Establish work schedules

Job Requirements:

Education: Completion of secondary school is required

Experience: At least 1-2 years of experience is required

Language: English (Oral and Written)

Work Conditions and Physical Capabilities: Fast-paced environment, Combination of sitting, standing, walking, Standing for extended periods, Physically demanding



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Personal Suitability: Effective interpersonal skills, Flexibility

How to Apply:

Contact only by sending emails at: career@senecacleaning.com, No phone calls or personal visits are allowed before the interview. Selected candidates would be contacted for one to one interview.

